

State Purchasing Forum & Trade Show - Vendor Class Schedule

Tuesday May 19, 2015

Classes are one hour in length, unless otherwise ****indicated (90 minutes)****

Time	Swyer Theater	Meeting Room 1	Meeting Rooms 2 & 3	Meeting Room 5	Meeting Room 6	Meeting Room 7
8:00 AM - 12:00 PM	Exhibit Trade Show Load-In Day / Vendor Training					
12:30 PM			Preparing Responsive Bid Documents		NYS Procurement: Overview & Local Resource Connections	
1:30 PM - 2:00 PM	Small Session Break					
2:00 PM			Realizing Your Contract Potential		Agency Resources for Doing Business with NYS	
3:00 PM - 4:00 PM	Meet & Greet - Networking					
Please Note: Classroom Assignments are subject to change						