

State Purchasing Forum & Contractor Trade Show - May 15 and May 16, 2013 - Class Schedule

Classes are one hour in length, unless otherwise noted.

Wednesday May 15, 2013

Time	Hart	Swyer	Meeting Room 1	Meeting Rooms 2&3	Meeting Room 5	Meeting Room 6	Meeting Room 7
8:30 AM	Keynote*						
11:00 AM	NYS Finance Law	NYS Contract Reporter (NYSCR)	Procurement Rules for Local Governments and School Districts	Key Contract Components	Supporting Preferred Sources	RFP Track #1: RFP Development	Buy Desk
1:30 PM	Procuring in the Sunlight	Inside the Beltway: Keeping Your Purchasing Records on the Right Road	What's Your PTP? Securing Approval for Technology Procurements	Strategic Sourcing	411 on 911: Purchasing in Emergency Situations	RFP Track #2: Evaluating Solicitations & Awarding Contracts	Business Services Center (BSC)
3:00 PM	Minority & Women-Owned Business Enterprise (MWBE)*	Soup-To-Nuts: Total Cost of Ownership Contracts (TCO)	Cooperative Purchasing for Non-State Agencies	Hello HBITS & Other New NYSPRO Initiatives	Environmentally Preferable Purchasing*	RFP Track #3: Successful Contract Development & Management*	Know Your Sources: Vendor Responsibility

Thursday May 16, 2013

Time	Hart	Swyer	Meeting Room 1	Meeting Rooms 2&3	Meeting Room 5	Meeting Room 6	Meeting Room 7
9:00 AM		Procuring in the Sunlight	Cooperative Purchasing for Non-State Agencies	Soup-To-Nuts: Total Cost of Ownership Contracts (TCO)	Supporting Preferred Sources	Know Your Sources: Vendor Responsibility	Business Services Center (BSC)
11:00 AM		NYS Finance Law	Procurement Rules for Local Governments and School Districts	Strategic Sourcing	Buy Desk	Key Contract Components	RFP Track #1: RFP Development
1:15 PM		Inside the Beltway: Keeping Your Purchasing Records on the Right Road	What's Your PTP? Securing Approval for Technology Procurements	411 on 911: Purchasing in Emergency Situations	NYS Contract Reporter (NYSCR)	RFP Track #2: Evaluating Solicitations & Awarding Contracts	
2:30 PM		Minority & Women-Owned Business Enterprise (MWBE)*		Hello HBITS & Other New NYSPRO Initiatives	Environmentally Preferable Purchasing*	RFP Track #3: Successful Contract Development & Management*	

*Denotes classes that are 90 minutes.